



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

August 19, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Whitney Ledford, Town Clerk; Suzanne Yeatts, Administrative Services Director; Chris Hills, Development Services Director; Lawrence Capps, Police Chief; Fred Boone, Public Works Director; Jason Brown, Senior Planner; Jennifer Currin, Senior Planner; Donna Tierney, Planning Technician; Travis Price, Police Officer; Ginger Keel, Police Lieutenant; Tina Cheek, Parks and Recreation Director; Tim Guffey, Fire Chief.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Pro Tem Chalk.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Young and carried unanimously.

ITEM II. APPROVAL OF MINUTES

...Motion by Mayor Pro Tem Chalk to approve the minutes of April 15, 2015, May 4, 2015, May 20, 2015, Special Meeting May 20, 2015, June 1, 2015, and June 17, 2015. Motion seconded by Councilor Swan and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Introduction of New Planning Technician

Senior Planner Jennifer Currin introduced Donna Tierney as the New Planning Technician.

B. Recognition and Oath of New Police Sergeant

Mayor Killen and Police Chief Lawrence Capps performed an Oath of Office ceremony to swear in Police Officer Travis Price as Sergeant Travis Price.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Nothing at this time.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2016 01

Adopt Budget Amendment 2016 01.

B. Glenmere Subdivision Name Amendment

RES #15-08-19-001

Approve the Glenmere revised subdivision names and adopt Resolution #15-08-19-001.

C. Position Classification Plan Revision

Adopt revised Position Classification Plan as presented effective immediately.

D. VIEVE Body Worn Camera Agreement

Allow the Town Manager and Chief of Police to agree to the terms and conditions set forth by the vendor, VIEVU, in order to purchase body-worn cameras through the vendor's Straight Shooter program.

...Motion by Councilor Tripp to adopt the Consent Agenda. Motion seconded by Councilor Swan and carried unanimously.

ITEM VI. LAND USE REVIEW BOARD REPORTS

None at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VIII. SET PUBLIC HEARINGS

None at this time.

ITEM IX. TOWN ATTORNEY

Nothing at this time.

ITEM X. OLD BUSINESS

A. ZTA-2-15 Quarterly Update

Ordinance #15-08-19-001

Senior Planner Jason Brown reviewed Zoning Text Amendment 2-15 concerning altering Knightdale's Unified Development Ordinance by updating Chapter 1.5C, Chapter 10.3D, Chapter 11.5D, and other Technical Amendments. Mr. Brown requested Council adopt statement of consistency and reasonableness of action, approve Zoning Text Amendment 2-15, and adopt Ordinance #15-08-19-001.

...Motion by Councilor Young to adopt statement of consistency and reasonableness of action, approve Zoning Text Amendment 2-15, and adopt Ordinance 15-08-19-001. Motion seconded by Councilor Tripp and carried unanimously.

B. Construction Project Update

Public Works Director Fred Boone gave an update on the current construction project and answered questions from Council.

ITEM XI. NEW BUSINESS

Harper Park Master Plan Update Fee Proposal

Senior Planner Jennifer Currin presented a fee proposal for the Harper Park Master Plan and answered questions from Council. Ms. Currin requested Council approve the Harper Park master plan fee proposal and allow the Town Manager to enter into the contract with CLH Design, P.A.

...Motion by Mayor Pro Tem Chalk to approve the Harper Park master plan fee proposal and allow the Town Manager to enter into the contract with CLH Design P.A. Motion seconded by Councilor Swan and carried unanimously.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
Councilor Roberson reported several items from the Public Safety meeting.

...Motion by Mayor Pro Tem Chalk from the Public Safety Committee to reduce the speed limit throughout the Emerald Pointe subdivision to 15 mph. Motion tabled until next meeting to allow public comment and further discussion.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Roberson to enter closed session at 7:27 p.m. pursuant to NC General Statute 143-318.11(a)(6) to discuss a personnel matter. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XV. ADJOURNMENT

...Motion by Councilor Swan to adjourn at 7:40 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Mayor Russell B. Killen



Town Clerk Whitney A. Ledford